

Oadby & Wigston Borough Council -Resident Forum Project Funding Award

Funding Evaluation Form

Oadby and Wigston Borough Council may ask you to provide evidence of how your Residents Forum award was spent. Failure to do this may exclude applicants from applying for any future funding and you maybe asked to return the funding.

Please complete and return this form within 4 weeks of completion of your project/purchase of equipment, returning it to the address below. **Remember to retain receipts, invoices, press releases and photographs of the project.**

Your feedback is important to us as it is used for internal audit purposes in our planning work and enables us to review the Local Community Budget application process

If you would prefer to complete an electronic version, this may be downloaded from the Council's website

www.oadbyandwigston.gov.uk/

Name and address of Organisation /Group:	
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What did your project/scheme involve and how was your award spent? (e.g. Contributed to a local fun day, enabled an environmental change in order to create better neighbourhoods, the purchase of equipment or match funding for a larger scheme/activity).

what did you originally want to achieve with your activity?

did you meet/achieve those goals? What worked?

look at the strengths of your activity

what could you do differently next time? What could you learn from this to take it forward?

what were the things that held you back?

what does everyone else think?

How did/does your project benefit local people and approximately how many people?

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How much funding did you receive from the Resident Forum Budget?	£	What was the total cost of your project (including that contributed by the Residents Forum Budget)?	£
<p>Did you obtain any publicity for this project that acknowledged the contribution from the resident forum award e.g. press articles or newsletters? We may request a copy from you.</p> <p>No <input type="checkbox"/> Yes <input type="checkbox"/> (please tick) . If you have ticked yes please tell us about the publicity</p>			
Representative Name		Email:	
Address		Tel No:	Date:
<p>Thank you for taking the time to complete this evaluation form.</p> <p>Please return your completed form to the Community Engagement Officer .</p> <p>Email address: veronika.quintyne@oadby-wigston.gov.uk</p>			

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